**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Monday, July 20, 2015 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA 71107

**Call to order:** The meeting was called to order by Chairperson Fowler at 6:05 PM.

**Invocation:** The invocation was given by member Slaughter.

**Pledge of Allegiance:** The pledge was recited by all present.

**Welcome:** Chairperson Fowler welcomed all attendees to the meeting.

**Roll Call: Quorum Present**

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| Bienville-Randy McKinney Present | Bossier-Jeanette Edmiston Present | Caddo-Njeri Camara  Present | Claiborne-Christon Cupp Excused |
| DeSoto-Fred Jones  Excused | Natchitoches-Sandy Wiggins  Excused | Red River-Wanda Brock  Excused | Sabine-Marcelle Slaughter  Present |
| Webster-Ora Rice  Excused | Gov.-Deanna Fowler  Present | Gov.-Barbara Marshall  Present | Gov.-Chris Nolen  Present |
| Staff ED-D. Efferson Present | Pam Breedlove NLHSD Attorney |  |  |
| Guests- Duane Ebarb  LaCAN Leader |  |  |  |

**Approval of Agenda:** Edmiston moved to approve the agenda with a second by McKinney. The motion carried.

**Approval of the Minutes of May 7, 2015 Nominating Committee:** Camara moved to receive the minutes of the Nominating Committee with a second by Marshall. The motion carried.

**Minutes of June 15, 2015 Board Meeting:** Camara moved to approve the minutes of the June 15, 2015 meeting with a second by McKinney. The motion carried.

**Minutes of July 20, 2015 Subcommittee on Revising ED Evaluation form and process:** Receipt of the minutes was postponed till the August meeting.

**Guest and Public Comments:** Duane Ebarb of LaCAN provided an update on DD services with the completion of the Legislative session. $3.5 Million was provided by the state with a total of $9.3 Million when including the Federal match dollars. $500,000 was approved for an expansion of Early Steps. This was a decrease from what was requested. The amount received in the budget is not sufficient to provide for the expansion of the Early Steps services therefore, a request is being made to move those funds to other budgeted areas such as Individual Family Support Bridge funds for those on the waiver list.

**Introduction of Pam Breedlove, NLHSD’s Attorney and her Responsibilities in behalf of the District:** ED Efferson introduced Ms. Breedlove to the Board. He stated he has worked with her for over 5 years in Homer. She will be responsible for all litigation except cases dealing with individuals in custody of the state. She has municipal as well as hospital services experience. Ms. Breedlove stated she will be working with contract issues. She has practiced law since 1992. She also represents police fraternal orders. She will be available by phone and email as well as her paralegal, Christi Murphy.

**Agenda Items for Discussion/Action:**

**New Business**

**1.    Executive Limitations: Official Executive Director Report on File with the Secretary and**

**available for public inspection.** McKinney moved to accept the report as in compliance with a second by Edmiston. The motion carried.

**a. Communication and Support to the Board Page 14**

**b. Financial Condition & Activities Page 7**

ED Efferson pointed out in the report that the reduction in funds will not cause a reduction in services.

**c. Non-Appropriated Fund Page 6**

**2. Governance Process**

**a. Board Monitoring Summary Report June 2015:** Slaughter moved to accept the Summary Report as presented with a second by McKinney. The motion carried.

**3. Board Business**

**a. Subcommittee Report on Revising ED Evaluation form and process:** Chair Fowler reviewed the recommendation of the subcommittee on the revision of the ED Evaluation form and process. McKinney moved to accept the recommendations as presented with a second by Edmiston. The motion carried. See attached recommendations.

**4. Old Business**

1. **July Board Compliance Monitoring Tool Completion:** The board completed the July monitoring tool and submitted it to Chair Fowler for analysis.

**Announcements/Acknowledgements:** None

**Next Proposed Meeting Date: Monday, August 17, 2015 @ 5:30 p.m.**

**Adjournment:** Camara moved to adjourn the meeting at 7:05 PM with a second by Edmiston. The motion carried.

Submitted By:

Chris Nolen, NLHSD Board Secretary